

March 29, 2020

Aloha PHCA Ohana,

First and foremost, thank God for the most amazing and dedicated staff that spent their vacation time planning and preparing so school could resume after Spring Break. As we continue serving your children, please continue to graciously partner with us as we work out any glitches using a DISTANCE LEARNING (DL) platform that is new to both staff and students. This Monday and Tuesday, we will be fine tuning our schedules to develop the most effective delivery for learning. Once we all experience the initial rollout, we will have a better idea of what our program should look like and how to answer questions you may have. As we deal with the STAY AT HOME mandate, there may be some concessions on what we want to do and what we can actually do, however our goal will be to maintain connection, responsibility and routines with our students.

On **Wednesday, April 1st**, 3rd-8th grade should be able to independently login to their virtual classrooms between 7:45AM - 8:00AM with PreK - 2nd grade needing possible assistance. A school-wide chapel follows and will be lived streamed. Parents are welcome to attend via the CCPH website. Please start thinking about and preparing the most conducive area available for your child to study and attend virtual class times. During all live Zoom school meeting times, students will be expected to wear the PHCA T-shirt or Polo Shirt. We already know that uniforms improve discipline, enhance the learning environment, and minimize distractions and time spent deciding on what to wear. We believe the uniform top will help bring back normalcy and routine, while minimizing distractions and enhancing the virtual learning environment. We will be conducting planned/random Zoom meeting trial runs on Monday & Tuesday from 10AM - 12NN. Until then, you have been emailed instructions to get your child connected to their DL classroom and applications. Please make sure you **complete all the preliminary requirements** as follows:

1. Set-up/access your child's PHCA email address* (Some upper elementary students may have already set-up)
2. Set-up Google Classroom* (see email "***Distance Learning Student Google Account Setup***").
3. Set-up Zoom (LIVE Meets) & FACTS/RenWeb* (see email "***Distance Learning Zoom & FACTS/RenWeb Setup***")
4. Read Student Internet Acceptable Use Policy (rev 3-20-20) on PHCA website ▶ Student Forms ▶ Technology
5. Sign, scan & email the Student Internet Agreement (SIA) from your child's email to your Homeroom teachers.

* ***MS Students already utilize most of this technology*** [SCAN from iPhone/iPad](#) [SIGN Document on iPhone/iPad](#)

The final DISTANCE LEARNING PLAN will be emailed by Wednesday AM. The SIA form will be due on Friday, April 3rd to give parents and students enough time to read it. Cant wait to see everyone back on Wednesday!

Mahalo and God bless,



Phebe Sumida, M. Ed.
Head Administrator

"Now to Him who is able to do exceedingly abundantly above all that we ask or think, according to the power that works in us, to Him be glory in the church by Christ Jesus to all generations, forever and ever. Amen." Ephesians 3:20-21