

March 23, 2020

Aloha PHCA Ohana,

We pray that your family is in good health – physically, emotionally and spiritually. Along with the hope and assurance we have in God’s Word, here is a link to help address any concerns your children may have:

[Managing Fear and Anxiety During a Health Pandemic - Parent Cue](#)

Since closing for Spring Break, the effects of CoVID-19 have rapidly evolved and it has been challenging to prepare our school-wide response with mandates changing daily. Our Mayor issued *Emergency Order No. 2020-02: Stay at Home/Work from Home* yesterday for Honolulu County - effective today at 4:30PM through Thursday, April 30th. Governor Ige announced a similar mandate today for the State of Hawaii. PHCA is exempt as an “Essential Business” and our staff is allowed to come to work for “purposes of facilitating distance learning.” Please plan for PHCA to remain closed for student attendance through April 30th or until further mandates dictate otherwise. Any necessary, face-to-face meetings with parents, will be by appointment only starting April 1st with proper “social distancing” protocols. All off-campus events for the month of April have been cancelled and we are very sad to announce that this also includes our 2020 Annual Eighth Grade Banquet. We will be rolling out our Distance Learning plan as follows:

March 27 Spring Break officially ends. Mahalo to Middle School students who participated in Zoom meeting trial runs. Please watch for separate emails on the amended Student Internet Agreement (SIA) form, School Email Address for PreK - 3rd Grade (4th -8th Grade already issued) and directions on parent and student sign-in to RenWeb (if not already set-up) to see lesson plans.

PLEASE NOTE: Instructional materials for PreK, JrK & Kindergarten are currently being sorted. A pick-up time for these materials will be scheduled via a Sign-up Genius.

March 30-31 Parents and Students must sign and return the SIA via email to their homeroom teacher in order to be added to the online classroom and any Zoom meetings. You can print a hard copy, sign, take a picture OR scan and return via email. Click the following link for instructions on how to SCAN your hard copy SIA form from your iPhone or iPad: [SCAN from iPhone/iPad](#)

You may also sign and return the PDF document electronically on your iPhone/iPad. Click on the following link for instructions on how to SIGN: [SIGN Document on iPhone/iPad](#)

Protocols and guidance for distance learning will be forwarded to all families.

PreK-5th Grade: An email from student’s PHCA email address must be sent to the homeroom teacher to confirm email address is working. SIA returned via student email will be confirmation.

April 1 Online instruction begins. This will be delivered through various online platforms as well as live “Zoom” meetings with instructors. Detailed learning plans will follow once the student has submitted the SIA form and the PHCA student email is confirmed with their homeroom teacher.

As this will be the first time we deploy a school-wide Distance Learning platform, we hope to work out any glitches on Monday and Tuesday, March 30th & 31st. As staff has been working through Spring Break to prepare this new delivery of lessons, successful deployment will also include parent involvement with initial set-up from home and necessary monitoring throughout the duration of this crisis. This threat from CoVID-19 is unprecedented and we must all do our part to navigate these uncharted waters. We realize this presents a challenge for many of our families with childcare, however the uncertainty and disruption of our daily lives is being felt nationwide and we must keep the health and safety of our PHCA Ohana and staff a top priority. As this pandemic continues to evolve, be aware that government may call for more drastic measures and the plans we make may have to be adjusted at any given moment.

We encourage everyone to be actively responsible in following the necessary directives in order to stop the spread and flatten the curve for CoVID-19. As Spring Break comes to an end, please monitor your email closely. Continue to practice good healthy habits, social distancing and cherish the mandated "Stay at Home" family time we have all been gifted with during our break. Until then, pray for God's hand of protection over our nation, our leaders and all of the "essential" public and private citizens who may be putting themselves in harm's way in order to serve our communities.

"These things I have spoken to you, that in Me you may have peace. In the world you will have tribulation; but be of good cheer, I have overcome the world," says JESUS. (John 16:33)

Mahalo and God bless,

A handwritten signature in black ink, appearing to read "Phebe Sumida". The signature is fluid and cursive, with a large initial "P" and a decorative flourish at the end.

Phebe Sumida, M. Ed.
Head Administrator