



PEARL HARBOR CHRISTIAN ACADEMY

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May 29, 2020

Dear PHCA Ohana:

Our purpose to serve you was renewed with an even stronger passion as we completed this past school year. It is a great privilege to serve your family once again in 2020-2021 with as much excitement as there will be new precautions. PHCA is scheduled to reopen on-campus learning on Thursday, July 30th contingent upon the mandates of our State's Emergency Proclamation. These mandates have changed eight times since first signed on March 4, 2020. PHCA will make adjustments as needed and remain compliant with the measures deemed necessary by our governing leaders for our student's safety.

Our previous years' commitment to "go green" goes hand-in-hand with reducing the spread of germs as we communicate through technology - with little to no distribution of paper forms. Information will be available on our website or emailed directly as indicated below. Families must always have a working and monitored email address on file with the school office, as well as internet access. If parents live in separate households, please make sure any information sent home with the student is shared with one another. Any information that is mailed will be sent to the child's primary address.

The following items will be available on our website or emailed as indicated:

- 2020-2021 School Supplies List (K-3rd Drop-off Tuesday/Thursday, July 14th/16th)
- 2020-2021 Calendar •Volunteer/Chaperone Form
- Pueo Print Company Uniform Information (Please go to their website at: [Pueo Print Company](#))
- Lunch Order for July/August (*Email week of June 8th and due Tuesday, June 30, 2020)
- Summer Study Requirements (*Email week of June 8th and due Tuesday, August 4, 2020)
- Parent Student Handbook and Student Internet Agreement Form(SIA) (Updates to current PS Handbook/SIA will be posted by July 16th)
- Acknowledgement of Handbook/(SIA) (Due after July 16th and by Wednesday, August 5, 2020)

***if these dates have passed you will need to access forms on our website at: pearlharborchristianacademy.com**

Also, please carefully review the information listed below:

- Before & After Care
- Dress Code
- Health Requirements
- Orientation Video
- Emergency Information
- Lunch Orders
- Summer Studies
- Summer Office Hours

BEFORE & AFTER CARE:

In response to the pandemic, mandates require a 1:9 Teacher-Student ratio. Students who plan to attend must submit a *Before & After Care Registration Form* by **Tuesday, June 30th** with priority given to students who commit to year-round care. Space is limited to at most 36 (K-6th) and 9 (PK) students.

EMERGENCY INFORMATION:

After July 7th, parents will need to login to and access our FACTS Parent Web to enter Student Emergency Contact Information for each child enrolled at PHCA. Please make sure the phone numbers listed are the best ones where parents, guardians or other authorized persons can be readily contacted. Keep in mind, that anyone who is on this list can pick up your child from school at any time. This information is due by **Monday, July 27, 2020**. This information **MUST** be entered into the Parent Web by the stated due date in order for your child to attend school.

"Committed to GOD and Academic Excellence"
A Ministry of Calvary Chapel Pearl Harbor

DRESS CODE GUIDELINES (see Parent/Student Handbook for complete details):

All uniforms must come and be ordered directly from PUEO PRINT. We encourage you to order any needed uniform items now to be in time for next school year. Incoming kindergarteners add the Polo Shirt and dress bottoms to their uniform and follow the footwear guidelines for K-2nd. Please make sure you review the handbook after July 16th when all revisions will be posted.

LUNCH ORDERS (July/August order due on **TUESDAY, JUNE 30, 2020**):

One order form per child must be received (not postmarked) in our office by the due date and is debited through FACTS. **Special Note:** PHCA is a PEANUT-FREE PRESCHOOL environment.

HEALTH REQUIREMENTS (Updated Student Health Form (Form 14) due on **TUESDAY, JULY 7, 2020**):

Students entering the grades listed below need a current physical & required immunizations⁽¹⁾ updated on their Form 14 (current physical exam must be within one year from school start date).

JrK⁽²⁾, K, 3RD, 5TH, 7TH GRADE

Sports Physical (Available on PHCA website): All students participating in sports must have an annual sports physical on file prior to participation. Physical must be within one year old from start date of sport season.

SUMMER STUDIES (Due on **TUESDAY, AUGUST 4, 2020**):

Studies are being developed to help students review and keep their mind's active, so they are prepared to return to school on July 30, 2020. Assignments will be emailed the week of **June 8th**.

ORIENTATION VIDEOS (Available on PHCA website **WEDNESDAY, JULY 15th** must be viewed by **WEDNESDAY, JULY 22nd**):

As we expect mandates and guidelines to continue to evolve, we want to provide the most updated guidance for the upcoming school year. All students & parents will be expected to view the video. Third grade and above must also view an iPad Usage video for iPad distribution at a later date.

SUMMER HOURS (effective week of June 1st):

Our office hours for the summer are:	Tuesday/Thursday, 8:30AM - 3:00PM
Office closed on the following dates:	June 8 th -19 th & Thursday, July 2 nd
Office hours week of school starting:	Tuesday/Wednesday, 10:30AM - 3:00PM*

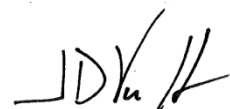
*closed Monday, regular hours resume on Thursday, July 30, 2020

As our islands slowly start to reopen, let us all be responsible and safely transition back into the outside world as we still remain "Safer at Home." We hope you have developed a "new normal" of rest and relaxation with family that has brought you closer together. If you have any questions, please give our school office a call at 678-3997. Until then, have a wonderful and safe summer!

Sincerely in Christ,



Phebe Sumida, M.Ed.
Head Administrator/Principal



Jerry Van Hooser
Vice-Principal

⁽¹⁾ Please refer to Dept. of Health (DOH) "Required Immunizations" (Table 1 & Table 2) attachments

⁽²⁾ Dept. of Human Services (DHS) requests the Early Childhood Preschool Health Record Supplement form (DHS 908) be completed each year with the Form 14.