

## ENTRANCE EXAM (K-12<sup>TH</sup> GRADE) FOR SCHOOL YEAR 2023-2024

**Kindergarten:** Applicants are tested individually and in a small group setting on the following items:  
Letters, Phonics Numbers & Writing (approximately 60 minutes)

Elementary and Middle/High School Applicants are tested in a group setting in the following areas:

- 1<sup>st</sup> Grade:** Phonics/Reading, Math & Spelling (30-60 minutes)  
**2<sup>nd</sup> Grade:** Phonics/Reading, Math, Language & Spelling (60-75 minutes)  
**3<sup>rd</sup> -5<sup>th</sup> Grade:** Reading, Math & Language (2 hours or more)  
**6<sup>th</sup> – 12<sup>th</sup> Grade:** Reading, Math & Language (2 hours or more)

**TESTING  
REMINDER:  
DATES/TIMES**

**Kindergarten:** Friday, January 27<sup>th</sup> or Friday, February 3<sup>rd</sup> @ 3:30PM

**1<sup>st</sup>-12<sup>th</sup> Grade:** Saturday, February 4<sup>th</sup> or Saturday, February 11<sup>th</sup> @ 9:30AM

**YOUR SCHEDULED DATE/TIME:** \_\_\_\_\_

- PLEASE ARRIVE 10 MINUTES PRIOR TO YOUR SCHEDULED TIME
- COPIES OF ANY SUPPORTING DOCUMENTS MAY BE TURNED IN TO THE OFFICE AT THIS TIME.

*Cut Here: Keep top portion for your records and turn in bottom portion with application*

**STUDENT NAME:** \_\_\_\_\_

**GRADE APPLYING FOR:** \_\_\_\_\_

Please select the appropriate testing date below based on your child's entry grade.

**Please number the dates in order of your preference – 1<sup>st</sup> and 2<sup>nd</sup> choices.**

We will try to accommodate your first preference; however, time slots will be assigned based upon availability.

**KINDERGARTEN:**

( ) Friday, January 27<sup>th</sup> @ 3:30PM

( ) Friday, February 3<sup>rd</sup> @ 3:30PM

**1<sup>st</sup> – 12<sup>th</sup> GRADE:**

( ) Saturday, February 4<sup>th</sup> @ 9:30AM

( ) Saturday, February 11<sup>th</sup> @ 9:30AM

**If applying after test dates above:** We will contact you to arrange a test date. Please provide your contact information.

Parent/Guardian name and daytime phone number: \_\_\_\_\_

**Out-of-State Applicants:** If you will not be on island during these dates, you will need to arrange for a proctor to administer the entrance exam. The proctor must be a teacher or a professional in the field of Education, preferable from the applicant's school. Please request for a "Proctor Agreement" to be completed by the proctor, then return the agreement with your application. The exam materials will be forwarded directly to the proctor at the applicant's school.

The date and time of the exam needs to be coordinated by the applicant and the proctor. Please be sure testing is scheduled on a timely basis as PHCA will need to receive completed materials by **February 6, 2023**. An additional \$65.00 fee must be included with your application for this service. Please check below for the Out-of-State Exam Option. **\*\*THIS OPTION IS NOT AVAILABLE FOR KINDERGARTEN APPLICANTS\*\***

( ) Out-of-State Exam: Must be completed and received by PHCA by **Monday, February 6, 2023**.

(If this option is checked, PROCTOR AGREEMENT<sup>1</sup> must be requested and fee should be sent in with this form)

*By signing below, I understand that I must be on time for my child's scheduled exam. If my child is late or does not show up for the exam time, he/she will only be rescheduled if there is still space available and when another testing date is scheduled. The application fee is non-refundable.*

\_\_\_\_\_  
PARENT/GUARDIAN SIGNATURE

\_\_\_\_\_  
DATE

<sup>1</sup>Parents/Guardians may not act as proctors for their children. The test must be administered on location at the public/private school facility where the proctor is employed.